

## Chapter 3

# Basic Management Functions

*Great success in any enterprise comes from a balanced combination of three elements: the mission, the leadership, and the people who make it happen. By far the most important is the mission.*

—Roger Freeman

### Learning Objectives

- Establish the benefits of planning and picture the trajectory of the future to plan.
- Describe the types of plans used in business setting and identify and explain the key elements of planning.
- Establish the role of planning as an organization's vision and mission.
- Establish the significance of goals and objectives in planning.
- Define action plans and examine the elements of a typical action plan.
- Define organizing and describe its place among the basic management functions.
- Explain the importance of roles in organizational life.
- Explain the concept of authority and describe how authority is implemented in three dimensions for an organization.
- Define the concepts of "span of control" and "span of control" as they apply to the role of the first-line supervisor.
- Define the informal organization and describe its potential impact on organizational functioning.
- Define coordinating and controlling, and describe their relationship to the other management functions.

# Basic Management Functions Jones Bartlett Learning

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Moczygemba**

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interactive exercises designed to propel learners toward their academic and professional objectives This guide emphasizes the decision making and leadership skills essential for RNs promoting confidence and lifelong learning in an evolving healthcare landscape

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Pass CCRN(R) (Adult) - E-Book Robin Donohoe Dennison, 2023-05-24 NEW Thoroughly updated content follows the latest CCRN Adult exam blueprint covering the content areas tested and matching the percentage of the examination devoted to each NEW Updates also reflect the latest research evidence and national and international guidelines and treatment protocols NEW Focus on need to know content helps you make the most of your study time NEW Interactive Learning Activities on the Evolve website provide an engaging and stimulating way to review essential content with question styles such as matching fill in the blank comparison case studies and more NEW References and Recommended Readings are now available in both the print and eBook versions NEW Improved design improves the book's legibility and reduces eyestrain

**Guide to Nursing Management and Leadership** Ann Marriner-Tomey, 2000 This well respected text teaches nursing students about leadership and the management process and supplies the practicing nurse with practical information about nursing administration In response to the dramatic changes in health care in recent years this sixth edition expands both content and focus by discussing delegation team development cost containment health care networks mergers and acquisitions community based practice and continuous quality improvement It focuses on current trends that include technology ethics diversity and managed care Includes a FREE MERLIN website at [www.harcourthealth.com](http://www.harcourthealth.com) MERLIN Marriner guide Spanish version also available ISBN 84 8174 526 X

**Principles of Rehabilitation Medicine** Raj Mitra, 2018-10-12 A concise expertly written overview of physical medicine and rehabilitation from leaders in the field A Doody's Core Title for 2022 2024 Principles of Rehabilitation Medicine is comprehensive and authoritative review for the specialty of Physical Medicine and Rehabilitation The book offers a wide array of chapters with complete reviews of classical rehabilitation topics such as brain injury spinal cord injury stroke pain management and electrodiagnostic medicine Additionally there is in depth coverage of musculoskeletal medicine pediatric rehabilitation and sports An expansive first section reviews fundamental knowledge essential to the basic rehabilitation assessment Chapters reflect cutting edge topics in the field such as Regenerative medicine Rehabilitation of the veteran Rehabilitation of the polytrauma patient Hand rehabilitation Ethics Rehabilitation in pregnancy Sexual rehabilitation Rehabilitation of the injured

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*Nursing Fundamentals* Mary Ann Hogan, 2008 Essential for NCLEX course and competency review this resource is a complete concentrated outline of nursing fundamentals Each chapter contains objectives pre and post chapter tests with comprehensive rationales vocabulary review practice to pass exercises critical thinking case studies as well as NCLEX alerts and new test taking strategies Content includes all of the need to know facts covering the nursing process physical assessment communication professional standards health promotion through the lifespan and more      Core Concepts in Advanced Practice Nursing Denise L. Robinson, Cheryl Pope Kish, 2001 Developed specifically for masters level nursing courses this information packed text addresses nearly all core content subjects of the graduate curriculum It contains information on health care policy organization of the health care delivery system health care financing ethics professional role development theoretical foundations of nursing practice human diversity and social issues and health promotion and disease prevention Written by experts each chapter includes an overview of the topic definitions of relevant terms review and history of the literature critical issues priorities for research future directions implications for advanced practice nursing critical thinking activities and suggestions for further learning      *Army-Navy-Air Force Register and Defense Times* ,1917

**Army and Navy Register** ,1917      *Unity* ,1899      **American Book Publishing Record** ,2007      **McGraw-Hills NPTE National Physical Therapy Exam, Second Edition** Mark Dutton, 2012-04-02 Everything you need to pass the NPTE

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## **Basic Management Functions Jones Bartlett Learning** Book Review: Unveiling the Magic of Language

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