

Microsoft® Office

Excel 2010



Claudia Valdés-Miranda Cros María Isabel Ramos

Excel 2010 Manual

Axzo Press, Axzo Press Staff

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Microsoft Excel 2010 Euroinnova Editorial, 2012 Excel 2010 : Basic ,2011 **Excel 2010 : Advanced** ,2012 Microsoft Excel 2010 - Advanced EZ-Ref Courseware, 2010-12-15 Advanced Color Student reference manual designed for instructor led computer training Can also be used as a self paced tutorial for learning the advanced concepts of Microsoft Excel 2010 To download the exercise files that accompany this title please visit http www ezref com exercise files For information regarding unlimited printing with the ability to customize our courseware please visit our website www ezref com Topics covered in Microsoft Excel 2010 Advanced 6 8 hours Creating Outlines Pivot Tables Pivot Charts Advanced Chart Options Adding Clipart Graphic Files AutoShapes Adding Word Art Using the Goal Seeker Creating Scenarios Adding an Outlook Task Consolidating Data Importing Exporting Customizing the Toolbar Working with Styles Custom Views File Properties Setting Program Options Sending Workbooks Creating Web Pages Excel 2010 Axzo Press, Axzo Press Staff, 2011-02-21 This ILT Series course builds on the skills and concepts taught in Excel 2010 Intermediate Students will work with advanced formulas as well as lookup functions such as VLOOKUP MATCH and INDEX In addition students will learn about data validation and database functions such as DSUM They will learn how to import and export data and how to query external databases Finally students will learn about the analytical features of Excel such as Goal Seek and Solver running and recording macros SmartArt graphics and conditional formatting with graphics Course manual comes with CertBlaster exam prep software download This course will help students prepare for the Microsoft Office Specialist exam for Excel 2010 exam 77 882 For comprehensive certification training students should complete the Basic Intermediate and Advanced courses for Excel 2010 Rev Up to Excel 2010 Bill Jelen, 2010 Provides information on the new features and functions of Microsoft Excel 2010 with coverage of such topics as customizing the ribbon sorting and filtering creating dashboards and using PowerPivot Excel 2010 Workbook For Dummies Greg Harvey, 2010-08-13 Reinforce your

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